

**Meeting Minutes of the  
Municipal Planning Commission  
November 4<sup>th</sup>, 2025 6:30 pm  
MD of Pincher Creek Council Chambers**

**ATTENDANCE**

Commission: Chairperson Jeff Hammond, Reeve Rick Lemire, Councillors Tony Bruder, Jim Welsch, Dave Cox and John MacGarva

Staff: CAO Roland Milligan, Development Officer Laura McKinnon

Planning Advisor: ORRSC, Senior Planner Gavin Scott, ORRSC, Assistant Planner Kevin Theriault

Absent: Member at Large Laurie Klassen

CAO Roland Milligan called the meeting to order, the time being 6:30 pm.

**1. ADOPTION OF AGENDA**

Councillor Tony Bruder 25/058

Moved that the agenda for November 4<sup>th</sup>, 2025, be approved as presented.

Carried

**2. NEW BUSINESS**

**a. Election of Chairperson**

Roland Milligan opened the floor for nominations for the MPC Chairperson.

Councillor Jim Welsch nominated Jeff Hammond. Jeff Hammond accepted the nomination for the MPC Chairperson. Roland Milligan made three calls for other nominations. With no other nominations, Jeff Hammond was declared Chairperson for the MPC and assumed the role.

**b. Election of Vice-Chairperson**

Chairperson Jeff Hammond opened the floor for nominations for the MPC Vice-Chairperson.

Councillor Dave Cox nominated Laurie Klassen. Laurie Klassen accepted the nomination for the MPC Chairperson. Jeff Hammond made three calls for other nominations. With no other nominations, Laurie Klassen was declared Vice-Chairperson for the MPC.

**3. ADOPTION OF MINUTES**

Councillor John MacGarva 25/059

Moved that the Municipal Planning Commission Meeting Minutes for October 7<sup>th</sup>, 2025 be approved as presented.

MINUTES  
Municipal Planning Commission (MPC)  
Municipal District of Pincher Creek No. 9  
November 4<sup>th</sup> 2025

Carried

4. **CLOSED MEETING SESSION**

Reeve Rick Lemire

25/060

Moved that the Municipal Planning Commission close the meeting to the public, under the authority of the *Municipal Government Act*, Section 197(2.1), the time being 6:33 pm.

Carried

Councillor John MacGarva

25/061

Moved that the Municipal Planning Commission open the meeting to the public, the time being 6:46 pm.

Carried

5. **UNFINISHED BUSINESS**

6. **DEVELOPMENT PERMIT APPLICATIONS**

a. **Development Permit Application No. 2025-52**

**Castle Mountain Resort**

**Lot 2, Plan 9711993 within Castle Mountain Resort**

**Accessory building that may consist of ski lockers, storage sheds of less than 10 m<sup>2</sup> (107.6 ft<sup>2</sup>) or similar temporary buildings and accessory structure (decks)**

Councillor Dave Cox

25/062

Moved that Development Permit No. 2025-52, for 42 accessory buildings that may consist of ski lockers, storage sheds of less than 10m<sup>2</sup> ((107.6 ft<sup>2</sup>) or similar temporary buildings and accessory structure (decks), be approved subject to the following Condition(s):

1. That this development meets the minimum provisions as required in Land Use Bylaw 1349-23.
2. That the applicant adhere to conditions set forth within the required Alberta Transportation Roadside Development Permit, to be attached to and form part of this permit.
3. That this development be constructed and operated as per the submitted and approved plans.
4. That all current and future provincial approvals regarding this development be submitted to the Development Officer.
5. That RV Lot Leaseholders may only have one (1) enclosed addition, one (1) storage building and one (1) attached deck per lot.
6. That all CMR Development Committee approvals be submitted to the Development Officer.

**MINUTES**  
**Municipal Planning Commission (MPC)**  
**Municipal District of Pincher Creek No. 9**  
**November 4<sup>th</sup> 2025**

**7. DEVELOPMENT REPORT**

a. Development Officer's Report

Councillor Jim Welsch

25/063

Moved that the Development Officer's Report, for the period October 2025, be received as information.

Carried

**8. NEW BUSINESS**

**9. CORRESPONDENCE**

**10. NEXT MEETING – December 2<sup>nd</sup>, 2025; 6:30 pm.**

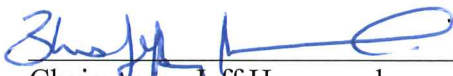
**11. ADJOURNMENT**

Councillor John MacGarva

25/064

Moved that the meeting adjourn, the time being 6:56 pm.

Carried



Chairperson Jeff Hammond  
Municipal Planning Commission



Development Officer  
Laura McKinnon  
Municipal Planning Commission